

IQAC Meetings - 2019-20

Date	Minutes of the Meeting	Compliance
05-07-2019	<ul style="list-style-type: none"> ● Members of the IAQC discussed on the activities to be carried out during the current academic year ● Planned to organize FDP's on E-learning, Financial Planning and Health Awareness Programme ● Discussion on designing/offering more add on /certificate courses ● Departments were asked to work upon AQAR formats 	<ul style="list-style-type: none"> ● Department of Commerce approached Mr Venkateshan, Tax Consultant to conduct a session on Financial planning ● The Department of Library Science was asked to approach Dr. B. Saroja, Professor from Dr. B. R. Ambedkar University ● Nss unit was asked to have a session on Mental Health Awareness
22-10-2019	<ul style="list-style-type: none"> ● Departments were asked to submit AQAR data ● Students feedback to be collected ● Departments were instructed that Documentation is mandatory as per NAAC guidelines ● queries pertaining to all seven criterions were discussed in detail ● Members for Hostel Committee were decided 	<ul style="list-style-type: none"> ● Decided to upload AQAR in the last week of October 2020 ● Feedback data collected and analysed by the academic coordinators ● Finalized hostel committee members ● Queries with respect to AQAR were answered
20-11-2019	<ul style="list-style-type: none"> ● Discussion to bring out the college magazine by January, 2020 ● Department wise funds allocation under special fee account for arrangement of seminars, workshops etc were discussed ● Discussed on Campus Cleanliness ● Departments were asked to organize Faculty Development Programs 	<ul style="list-style-type: none"> ● It is advised all the departments for effective utilization of funds for various departmental activities ● Green Club members were instructed to focus on making green campus ● A FDP on Students Projects UG Level and using ICT for effective teaching were organized by IQAC along with Departments of Statistics and Hindi
09-12-2019	<ul style="list-style-type: none"> ● Discussed on organizing Inter-Collegiate Fest ● Discussed on the status of College Magazine ● Planned to have Elocution Competition in December, 2019 in memory of the Birth Anniversary of Dr. A. Vidya Rani – Former Principal ● Discussed to completion of AQAR 	<ul style="list-style-type: none"> ● A name “NAVRANG-2K20” was coined for the Inter-Collegiate Fest ● Plans communicated to all departments on College Magazine ● Topic for Elocution Competition was decided as “Youth and Social Values” ● AQAR to be submitted online from portal

02-01-2020	<ul style="list-style-type: none"> ● Discussed to form an Equal Opportunity Cell for specially advantaged students ● Departments to plan for MoUs and also renew the earlier ones ● Documentation required as per NAAC guidelines was put forth ● Faculty to encourage students to enroll themselves for courses of their interest in SWAYAM ● Student picnic & PTM to be held in the month of February, 2020 ● Discussed to organizing orientation with respect to placements for each stream ● Decided to update the college Website 	<ul style="list-style-type: none"> ● Ms Jayasree, Ms Jayalaxmi Ms Srilaxmi from Dept. of Commerce and History were appointed as In-charge Lecturers for Equal Opportunity Cell ● SWAYAM coordinator was instructed to guide the faculty for the same ● Departments to maintain Registers to record events as per NAAC Guidelines ● Placement Officer instructed to conduct Orientation for students ● Website Incharge Team was instructed to update the college website
23-01-2020	<ul style="list-style-type: none"> ● Decided to have Inter-collegiate competition – NAVRANG-2K20 on 2nd & 3rd March, 2020 and discussed to chalk out executable plans ● Planned to conduct essay writing /Debate/Slogan competition on the occasion of Indian Constitution Day as mentioned by MHRD ● Decided the institution to be part of Unnath Bharath Abhiyan - A village adoption programme. ● discussed on arrangements for launch of Brochure of SHE teams in the college premises ● Planned to have Annual Sports Meet ● Discussed about Republic Day Celebrations ● Planned to have Seminar on awareness of Cancer 	<ul style="list-style-type: none"> ● Skill stride Academy , event organizers were approached for NAVRANG-2K20, ● Competition to be planned on the occasion of Indian Constitution Day as mentioned by MHRD, ● NSS students to visit Nagarkurnool for a survey under Unnath Bharath Abhiyan ● SHE teams Brochure to be launched IPS Officers would be guests of honour ● Institution would be hosting the Annual Sports Meet of OGA colleges on 24th and 25th February. ● Arrangement for Republic Day celebrations entrusted to NCC department ● NSS coordinators were to asked arrange Seminar
24/02/2020	<ul style="list-style-type: none"> ● Discussion in detail plan of execution for inter-collegiate fest ‘ NAVRANG - 2K20’ ● competitions, participation amount for event, prizes for winners, type and number of stalls, chief guest and guests of honour were decided ● sponsors were approached 	<p>Skillstride Academy Pvt. Limited were the event organizers.</p> <p>Each Department was instructed to be incharge of one event.</p> <p>student coordinators for each event were decided and were to be given T Shirts</p> <p>Amount for participation was decided as</p>

		Rs.100/- for solo event and Rs. 50/- for group event
02-04-2020	<ul style="list-style-type: none"> Discussed on conducting online classes through the available video conferencing tools for completion of syllabus as an alternative approach due to the pandemic covid-19 Discussed on NAAC's review of AQAR Report submitted for academic year 2018-19 Decided to revamp college Website 	<ul style="list-style-type: none"> All the departments were instructed to take necessary actions like forming whatsapp groups, communicate to students, send video, etc and complete the syllabus Departments were informed and asked to take necessary action as per review of AQAR report mentioned by NAAC office Website revamp work given to Digicraft solution and a team was formed to coordinate with.
15-05-2020	<ul style="list-style-type: none"> Discussed on the status of completion of syllabus Decided to collect Feedback from students on online classes and syllabus completion Directed to have Constructive utilization of Teacher's Time during Lockdown period Discussed on the problems/issues on online classes Plan to organize for online webinars 	<ul style="list-style-type: none"> Feedback data collected and analysed by academic coordinators Faculty were instructed to attend webinars, online workshops, quiz, paper presentation , enroll for short term courses and enhance their subject knowledge. Departments were advised to organize webinars, design online competitions, workshops. A team was formed to facilitate these activities.