KASTURBA GANDHI DEGREE & PG COLLEGE FOR WOMEN

West Marredpally, Secunderabad

(Sponsored and Managed jointly by Osmania Graduates' Association &

The Exhibition Society, Hyderabad)

Website : www.kasturbagandhicollege.ac.in

Email : kasturbaprincipal@gmail.com

ANNUAL QUALITY ASSURANCE REPORT

submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

BANGALORE – 560072

2017-18

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

2017-2018

1. Details of the Institution

1.1 Name of the Institution

KASTURBA GANDHI DEGREE & PG COLLEGE FOR WOMEN

1.2 Address Line 1

WEST MARREDPALLY

Address Line 2

SECUNDERABAD - 500026

City/Town

SECUNDERABAD

State

TELANGANA

Pin Code

500026

Institution e-mail address

kasturbaprincipal@gmail.com

Contact Nos.

040-27802416

040-27719641

Name of the Head of the Institution:

Dr.A.ANITA REDDY

Tel. No. with STD Code:

040-27802416

Mobile:

+91 9849808454

Name of the IQAC Co-ordinator:

Dr.DAYAMAYI.A

Mobile:

9291303909

IQAC e-mail address:

iqackgcw@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

KGCW 12174

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC – 37/21

EC/59/RAR/14

1.5 Website address:

www.kasturbagandhicollege.ac.in

Web-link of the AQAR:

www.kasturbagandhicollege.ac.in/AQAR2017-18.docx

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.1	21.9.2005	5 Yrs
2	2nd Cycle	A	3.2	21.4.2012	5 Yrs
3	3rd Cycle	A	3.33	12.9.2017	5 Yrs
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

January 2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*)

i.	AQAR _ 2012-13	15/05/2014
ii.	AQAR_ 2013-14	10/04/2015
iii.	AQAR__ 2014-15	11/04/2016
iv.	AQAR__2015-16	17/12/2016
v.	AQAR_2016-17	NAAC Peer Team Visit
vi.	AQAR-2017-18	27/09/2018 (Current Year)

1.9 Institutional Status

University   State ☑   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☑   No ☐

 (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ☑

     Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☑   UGC 12B ☑

     Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☑   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☑

Others   (Specify)   `.     --`

1.11 Name of the Affiliating University *(for the Colleges)*   OSMANIA UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | -- |

University with Potential for Excellence | NO | UGC-CPE | NO |

DST Star Scheme | NO | UGC-CE | NO |

UGC-Special Assistance Programme | NA | DST-FIST | NA |

UGC-Innovative PG programmes | NIL | Any other (*Specify*) | |

UGC-COP Programmes | NO |

2. IQAC Composition and Activities

2.1 No. of Teachers | 9 |

2.2 No. of Administrative/Technical staff | 3 |

2.3 No. of students | 9 |

2.4 No. of Management representatives | 1 |

2.5 No. of Alumni | 3 |

2. 6 No. of any other stakeholder and

   community representatives | 5 |

2.7 No. of Employers/ Industrialists | 3 |

2.8 No. of other External Experts | 3 |

2.9 Total No. of members | 36 |

2.10 No. of IQAC meetings held 9

2.11 No. of meetings with various stakeholders: No. 8 Faculty 9

Non-Teaching Staff 5 Alumni 3 Others --

2.12 Has IQAC received any funding from UGC during the year? Yes [ ] No [✓]

If yes, mention the amount -

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 3 International -- National [ ] State [ ] Institution Level 3

(ii) Themes

Innovative Teaching Methodologies Stress Management, Life Skills, Health & Hygiene, Community Connect

2.14 Significant Activities and contributions made by IQAC

- As per NAAC recommendation and students' demand two PG programs - M.A English and M.Sc Statistics have been introduced.
- KIRC – Kasturba Integrated Research Centre : Inter-disciplinary research projects are in progress. Resources are used by both staff and students
- Organizing Faculty Development Programmes, Workshops, Seminars for the benefit of staff
- Organizing Orientation Programmes, Seminars, Talks by Eminent Personss, advocating and propagating eco-friendly products for the benefit and overall development of students.
- Encouraging students for paper presentation and Papers were presented in National and International Seminars, published in ISBN, ISSN journals

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Annexure - 1

2.15 Whether the AQAR was placed in statutory body   Yes   No ✓

Management   Syndicate   Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	4	2		
UG	B.A – 3 B.Com 3 B.Sc - 10			
PG Diploma	--			
Advanced Diploma	--			
Diploma	--			
Certificate	Add-on Course -2			
Others	--			
Total	22	2		

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG - In CBCS mode PG - Semester 2 per year
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni ✓ Parents ✓ Employers ☐ Students ✓
(On all aspects)

    Mode of feedback : Online ✓ Manual ✓ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> 3rd Year UG Syllabus(CBCS) changed as prescribed by Osmania University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Two PG Programmes started : MA English and M.Sc Statistics

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

	Total	Asst. Professors	Associate Professors	Professors	Others
UG	54	51	03	--	--
PG	21	13	07		01

2.2 No. of permanent faculty with Ph.D.

> UG : 11 (Aided : 3; Unaided : 6 Part-time: 2)
> PG: 03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
6									

2.4 No. of Guest and Visiting faculty and Temporary faculty | -- | | -- | | 15 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	29	6
Presented papers	4	13	7
Resource Persons	1	2	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Faculty Development Programmes focused on learning outcomes, and student-teacher relationships
- ICT enabled Teaching methods adopted
- Involving students in Research Projects
- .Club activities for experiential and creative learning
- Assembly – Inter-disciplinary learning
- Use of YouTube videos like Impact series, showing Movies and Documentaries , Film reviews on Sociological Issues,
- Inter disciplinary activities for enhanced learning
- Conducting Quizzes, Group Presentations
- Encouraging students for participation in Inter-Collegiate Competitions.

2.7 Total No. of actual teaching days

during this academic year

252 (Sept'17 to Sept'18)

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, **Online Multiple Choice Questions**)

Institution follows OU norms

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development

4		1

as member of Board of Study/Faculty/Curriculum Development workshop
Board of Study : 4 Curriculum Development Workshop : 1

2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise
distribution of pass percentage :   2016-17

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	55		24	13	2	71
B.Sc	359		184	51	2	66
B.Com	432		301	61	16	87.5

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The college is affiliated to Osmania University and we follow their guidelines for Evaluation and Assessment Process.

- Annual Academic Audit is undertaken by Osmania University and Commissionerate of Collegiate Education, Government of Telangana .

- IQAC monitors the teaching and learning process by guiding the faculty to assess the students periodically and take remedial measures for the slow learners/ needy students.

- By conducting Faculty Development Programmes, Seminars etc, IQAC motivates the faculty and students to perform better in all the aspects.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	2
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	5
Faculty exchange programme	--
Staff training conducted by the university	8
Staff training conducted by other institutions	6
Summer / Winter schools, Workshops, etc.	19
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	--	--	01
Technical Staff	4	--	--	--
Others (Class IV)	37			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- KIRC unit of college facilitates research for both staff and students
- Well equipped Library provided for pursuing higher education and research. Faculty is encouraged to pursue research and upgrade their qualifications. Participation and paper presentation in seminars is widely encouraged.
- Inflibnet has added world e-book library to its NLIST collection which enables 30 lakh books for its users through consortia.
- Students are encouraged for research and publish their papers in national and international journals

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		3	3	
Outlay in Rs. Lakhs			7,63,500/- (for 3 MRP's)	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	10	1	
Non-Peer Review Journals			
e-Journals		4	
Conference proceedings	6		

3.5 Details on Impact factor of publications:

Range | 2.83-7.19 | Average | 5.01 | h-index | 2 | Nos. in SCOPUS | 2 |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2017-19 2017-19 2017-19	UGC UGC UGC	Rs.4,10,000 Rs.2,13,500 Rs.1,40,000	Rs. 3,05,000 Rs.1,68,500 Rs.1,05,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   17   Chapters in Edited Books   1

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP   --   CAS   --   DST-FIST   --

DPE   --   DBT Scheme/funds   --

3.9 For colleges   Autonomy   --   CPE   --   DBT Star Scheme   --

INSPIRE   --   CE   --   Any Other (specify)   --

3.10 Revenue generated through consultancy   Rs.2,80,000/-

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons   6

3.13 No. of collaborations   International   2   National   3   Any other   2-MOU

3.14 No. of linkages created during this year   1

3.15 Total budget for research for current year in lakhs :

From Funding agency [--]   From Management of University/College [Rs.60,000/-]

Total [--]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
2	--	1	--	1	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

[--]

[ ]

3.19 No. of Ph.D. awarded by faculty from the Institution   [--]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [--]   SRF [--]   Project Fellows [--]   Any other [--]

3.21 No. of students Participated in NSS events:

University level [ ]   State level [75]

National level [156]   International level [15]

3.22 No. of students participated in NCC events

University level [--]   State level [--]

National level [--]   International level [--]

3.23 No. of Awards won in NSS:

University level [--]   State level [--]

National level [--]   International level [-]

3.24 No. of Awards won in NCC:

University level [--] State level [--]

National level [--] International level [--]

3.25 No. of Extension activities organized :

University forum [--] College forum [--]

NCC [10] NSS [--] Any other [2*]

 * Anti Drug, No Tobacco Rally, Statue cleaning

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Green club conducts Haritha Haram – Plantation of trees programme
- NSS, NCC wings conducts Swachhata hi Seva in vicinity of college as well as in near by villages.
- Orphanage visit by staff and students ; Food donation to the people living on streets and differently-abled people
- Promotion of eco-friendly Ganesha and Bucket Immersion of Ganeshas was organized.
- Entrepreneur Club has its annual event and the proceeds are given to charity.
- Awareness programme on activities like nutritional food, blood compatibility, Teaching Spoken English in nearby schools
- Promoting cloth bags and saying no to plastic, following the slogan Reduce, Reuse and Recylce.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.85 acres			
Class rooms	51			
Laboratories	10			
Seminar Halls	2			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- Fully Automated Library (NewGen Lib Software)
- Total No. of computers in library : 17
- Member of DELNET
- Subscribed to NLIST-INFLIBNET
- All staff members are registered to NDL (National Digital Library) Portal
- No. Of computers in Administrative Section: 20
- Use of Tally Software in Accounts Section
- Paybills of Staff done using customized software

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27,177	1,72,905	522	1,51,325	27,704	1,51,324
Reference Books	6,794	43,226	131	37,831	6,926	37,831
e-Books	30 lakhs plus		--			
Journals	21		5		27	
e-Journals	6,328		675		7003	
Digital Database	Math/ Science	--	Math/Sci ence			
CD & Video	375		05		380	
Others (specify)						

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	326	8	74	3	--	15	20	--
Added	--	--	--	--	--	--	--	--
Total	326	8	74	3	--	15	20	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 100 MBPS Speed Internet Beam Connection, ACT Fiber Connection, 15 BSNL Connection
- 1 Lab with Internet facility for use to students and staff.
- Training on Statistica, Python and R Programming , Tally Software

4.6 Amount spent on maintenance in lakhs :

i)   ICT

74,170

ii) Campus Infrastructure and facilities

4,12,297

iii) Equipments

2,40,293

iv) Others

30,50,845

Total :

37,77,605

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Scholarships to SC/ST/OBC/EBC students
- Scholarship from private Trusts, Care Group, Alumni Association
- Counselling for professional and personal issues
- Facility to pay Fee in instalments
- Earn while you learn
- Reservation according to norms
- Extension Lectures on various subjects are organized periodically
- College Magazine
- Remedial classes
- Industrial visits
- Subject based Field trips
- Club activities enhance overall development

5.2 Efforts made by the institution for tracking the progression

University prescribed norms are adopted along with institutional assessment for tracking the progression of the students at regular intervals throughout the year.

Osmania University introduced CBCS system for UG   In this Scheme, students need to be evaluated with Internal Assessment as well as End Semester Exam

Every subject has Student Project work which is also evaluated.

Attendance of the students is tracked and they are regularly counselled

5.3 (a) Total Number of students

		D.	
846	294	--	--

(b) No. of students outside the state

--

(c) No. of international students

02

Men

No	%
--	

Women

No	%
*	

* Women's College

Last Year						This Year					
General	**SC**	**ST**	**OBC**	**Physically Challenged**	**Total**	General	SC	ST	OBC	Physically Challenged	Total
587	469	77	--	1	1134	646	427	91	--	03	1167

Demand ratio   98%   Dropout %   2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Career oriented programmes are conducted for all the students

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET | 1 | SET/SLET | 1 | GATE | -- | CAT | -- |

IAS/IPS etc | -- | State PSC | -- | UPSC | -- | Others | 15* |

 * Entrance examinations for PG/ Diploma courses conducted by bodies like JNTUH, JNU, PU, CCUE, OU, NIN

5.6 Details of student counselling and career guidance

- At the time of admission students are counselled to take a course based on their aptitude and marks.
- Seminars   and workshops on career guidance are conducted on departmental basis.
- Counselling students who have personal issues.
- Encouraging and guiding students in the real-time projects, for their PG Entrance exams, to build their career, plan for their future.
- Placement cell conducts career guidance extension lectures and seminars where companies explain their needs and what they expect from the students.

No. of students benefitted $\boxed{418}$

5.7 Details of campus placement

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	330	176	8

5.8 Details of gender sensitization programmes

- Women Empowerment cell conducts gender sensitization programs.
- Sports department and NCC wing trains students in Yoga, Martial Arts, Judo etc.
- Extension Lectures are organized.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level $\boxed{15}$ National level $\boxed{07}$ International level $\boxed{01}$

No. of students participated in cultural events

State/ University level $\boxed{25}$ National level $\boxed{01}$ International level $\boxed{}$

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level $\boxed{--}$ National level $\boxed{}$ International level $\boxed{--}$

Cultural: State/ University level $\boxed{--}$ National level $\boxed{--}$ International level $\boxed{--}$

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	39	2,15,715
Financial support from government	867	57,55,660
Financial support from other sources	22	1,84,525
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level [✓]   National level [ ]   International level [ ]

Exhibition: State/ University level [✓]   National level [ ]   International level [ ]

5.12   No. of social initiatives undertaken by the students   [5]

* State Government initiative : Haritha Haaram – Tree Plantation.
  Government of India initiative : Swachhata hi Seva.
  Orphanage visits, NSS , NCC activities

5.13 Major grievances of students (if any) redressed: As and when necessary action taken and redressed

Criterion – VI

6. Governance, Leadership and Management

6.1

> **VISION : AN INSTITUTION CREATING WELL-INFORMED, SELF-RELIANT AND CONSCIENTIOUS AGENTS OF SOCIAL CHANGE**
>
> **MISSION : EMPOWERMENT OF WOMEN THROUGH PROGRESSIVE LEARNING**
>
> **GOALS : VALUE BASED EDUCATION, CAREER-ORIENTED SKILLS, PERSONALITY DEVELOPMENT , SOCIAL AWARENESS**

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> The College is affiliated to OU. However, add-on courses are offered to students of all the three years.
>
> As BOS members faculty plays an important role in syllabus framing and material production for the text books.

6.3.2   Teaching and Learning

> - College conducts inter-disciplinary activities.
> - Club activities enhance students creativity
> - Overall development of students is aimed .
> - Staff and students are encouraged in pursuing Research, publications and Paper Presentations

6.3.3   Examination and Evaluation

> Examination and evaluation schedule is followed as per the Osmania University Examination Branch. Practical exams and internal assessments are conducted according to Osmania University norms

6.3.4   Research and Development

> We have established a research centre. UGC sponsored minor research project is ongoing. Infrastructure is utilized by both faculty and students

6.3.5   Library, ICT and physical infrastructure / instrumentation

> Fully equipped Digital Library,   Member of DELNET, Subscription to NLIST-INFLIBNET, Registered with NDL Portal.
>
> Fully furnished Auditorium
>
> Wi-Fi enabled office, LCD projectors, Fully equipped Laboratories

6.3.6   Human Resource Management

> Job descriptions and roles are clearly defined. Attendance and timings are maintained through biometric system.

6.3.7 Faculty and Staff recruitment

> Through proper selection process – the Selection Committee includes University and Management members, apart from Subject Experts.

6.3.8 Industry Interaction / Collaboration

> Yes. English, Statistics, Biotechnology, Commerce Departments have MoUs & Collaborations.

6.3.9 Admission of Students

> Being an aided and affiliated college admissions are as per Osmania University norms.
>
> Criteria for admissions are based on Merit and Reservation policy, NCC, Sports, Ex-servicemen Quota, Differently abled quota etc

6.4 Welfare schemes for

Teaching	--
Non teaching	Festival Advance, Medical loan without interest
Students	First-aid , recreation activities, Assembly, career e-samachar , Care Group

6.5 Total corpus fund generated

> Rs. 20,79,704/-

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate of Collegiate Education	--	--
Administrative	No		yes	Private Audit

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [ ]   No [✓]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> As we follow Osmania University examination and evaluation system, we cannot initiate any change. However, we voice our opinion in Departmental and Board of Studies meetings.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> University encourages the institution to introduce additional courses apart from the regular curriculum.

6.11 Activities and support from the Alumni Association

> Alumni Association provides scholarship for deserving students for academic purposes. They offer career guidance to the students and share their work experience. They also conduct free medical camps.

6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher meetings are conducted as interaction between parents and teacher provides better guidance and support to students.

- This interaction helps teachers to counsel students.

- Suggestions given by parents are integrated in the college activities.

6.13 Development programmes for support staff

- Workshops
- Motivational lectures
- Training Programmes
- Support for improving their qualification

6.14 Initiatives taken by the institution to make the campus eco-friendly

- College has a Green Club which plays an active role in

  - Conducting Tree plantation drives

  - Participate in Swachh Bharath campaign

  - Encourages use of Clay Ganesha.

  - Awareness is created about the medicinal value of the leaves and twigs used in Ganesh puja.

  - Promotes bucket immersion of Ganesha idols

- Institution discourages use of plastic and campaigns for use of cloth bags

- Maintaining Rain Water harvesting pits to improve ground water level.

- The campus is always kept clean and green with the aid of students and staff.

- water overflow from overhead tanks is channelled to plantations.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Counselling students before admitting them into various courses.
- Conducting the assembly on every Monday, creating a sense of togetherness, awareness of news, thoughts to ponder, subject oriented information enhancing the learning through skits and quiz.
- Assembly provides a platform to unite UG and PG students and faculty in enhancing their knowledge.
- Voter Registration for 2nd and 3rd year students was organized

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

Annexure : 2.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

All the activities in the college have an underlying philosophy of serving the society.

The institution has adopted a proactive stance in propagating and participating enthusiastically in initiatives taken by Government of India and State Government such as Swachhata hi Seva, Haritha Haaram – Tree Planation programme etc.

Experiential learning is facilitated through club activities which helps in honing leadership skills and inculcating team work leading to better inter-personal relations.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- The campus is eco-friendly
- Use of plastic is discouraged
- Tree plantation (Haritha Haram)
- Rain Water harvesting
- Encouraged use of Eco-friendly Ganesha
- Bucket immersion of Ganesha
- Sensible use of Electricity in college is practised by students and staff

7.5 Whether environmental audit was conducted?   Yes   No   ✓

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Career counselling is given to students through Workshops and Guest Lectures at regular intervals.

Feedback is collected from companies which come for campus drives. This feedback is used to help us equip the students with necessary skills for employment. The increase in this year's job placements is a reflection of this exercise.

8. **Plans of institution for next year**

KIRC – Kasturba Integrated Research Centre – encourage more number of research projects to be taken up.

Proposal to conduct a International seminar.

Clubs to conduct inter-collegiate events

SWOT analysis to be done through an External Agency

Dr.A.DAYAMAYI

Coordinator, IQAC

                                                    Dr.A.ANITA REDDY

                                                    Chairperson, IQAC

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Annexure – 1

2.15 Plan of Action / outcome :

The college was ranked among the Top Hundred colleges in the country by the survey conducted by the India Today. Arts was accorded the 53rd rank, Science 73rd rank and Commerce the 100th rank.

Faculty is consistently   participate and present papers in their subject related seminars and workshops. The college pays the registration fee for the participants.

Faculty involved in upgrading their qualification and pursuing Minor and Major Research Programmes are provided with the necessary provisions and facilities.

UGC Minor Research Projects sanctioned to three faculty members are in progress.

Non-teaching staff are trained in their respective jobs as and when needed. Institution provides excellent infrastructure to carry out their work smoothly.

Students are our main focus. Keen interest is taken to enhance quality education and bring about all round development through curricular and extra-curricular activities.

Add-on courses are conducted for UG students based on their need.

Field trips in their respective subjects are organized.

General Assembly for staff and students on every Monday has a tremendous response. It enables a common platform for both faculty and students to collectively work and share their views and enhance their knowledge in various fields. Every department gets a chance to conduct the assembly proceedings which enables them to showcase the nuances in their respective subjects.

Interactions are organized with eminent persons from industry and society

Community connect through NCC, NSS activities

Conduct of inter-disciplinary programmes.

Literary, Cultural and Sports activities are organized throughout the academic year

Various Faculty Development Programmes are conducted for the staff

Staff participated in UGC Orientation Programmes and Refresher Courses.

Club activities which facilitated experiential learning have shown good results in the students' performance. We also got a good feedback from the students for club activities and conduct of weekly assembly.

We wish to strengthen the same in the years to come.

Annexure – 2

7.2 Action taken Report

- As per the Peer Team Recommendations two new Post Graduate Courses – M.A English and M.Sc Statistics – have been introduced with full admission.
- An alumni meet was organized and the NAAC peer team recommendations were put forth. The members came forward to undertake some programs like career counselling, conducting health camps, community connect etc.
- Consultancy agreement was signed with Industrial Guar Products Ltd., Rajasthan by Biotechnology department to develop R & D facility. CTC towards this project for Rs.2,80,000/- is approved by IGP.
- Faculty are training students to participate and present papers in National and International Journals.
- Faculty continuously present papers and also encourage students for participation and presenting papers.