KASTURBA GANDHI DEGREE & PG COLLEGE FOR WOMEN

West Marredpally, Secunderabad

(Sponsored and Managed jointly by Osmania Graduates' Association &

The Exhibition Society, Hyderabad)

Website : www.kasturbagandhicollege.com

Email : kasturbaprincipal@gmail.com

ANNUAL QUALITY ASSURANCE REPORT

submitted to

NATIONAL ASSESSMENT AND ADDREDITATION COUNCIL (NAAC)

BANGALORE – 560072

2015-16

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)* | **2015-2016** |

1. Details of the Institution

1.1 Name of the Institution

| KASTURBA GANDHI DEGREE & PG COLLEGE FOR WOMEN |

1.2 Address Line 1

| WEST MARREDPALLY |

Address Line 2

| SECUNDERABAD - 500026 |

City/Town

| SECUNDERABAD |

State

| TELANGANA |

Pin Code

| 500026 |

Institution e-mail address

| kasturbaprincipal@gmail.com |

Contact Nos.

| 040-27802416 ; 040-27719641 |

Name of the Head of the Institution:

| Dr.A.ANITA REDDY |

Tel. No. with STD Code:

| 040-27802416 |

Mobile:

+91 9849808454

Name of the IQAC Co-ordinator:

Dr.DAYAMAYI.A

Mobile:

9291303909

IQAC e-mail address:

iqackgcw@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

KGCW 12174

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC – 37/21

EC/59/RAR/14

1.5 Website address:

www.kasturbagandhicollege.com

Web-link of the AQAR:

www.kasturbagandhicollege.com/AQAR2015-16.docx

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.4	21.9.2005	5 Yrs
2	2nd Cycle	A	3.2	21.4.2012	5 Yrs
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

January 2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR _ 2012-13   15/05/2014
  ii. AQAR_ 2013-14   10/04/2015
 iii. AQAR__ 2014-15   11/04/2016
 iv. AQAR__2015-16   17/12/2016

1.9 Institutional Status

University   State [✓] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [✓] No [ ]

Constituent College Yes [ ] No [✓]

Autonomous college of UGC Yes [ ] No [✓]

Regulatory Agency approved Institution Yes [✓] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [ ] Men [ ] Women [✓]

                Urban [✓] Rural [ ] Tribal [ ]

Financial Status Grant-in-aid [✓] UGC 2(f) [✓] UGC 12B [✓]

         Grant-in-aid + Self Financing [✓] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [✓] Science [✓] Commerce [✓] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [✓]

Others   (Specify) | ·   -- |

1.11 Name of the Affiliating University *(for the Colleges)* | OSMANIA UNIVERSITY |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	--		
University with Potential for Excellence	NO	UGC-CPE	NO
DST Star Scheme	NO	UGC-CE	NO
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NIL	Any other (*Specify*)	
UGC-COP Programmes	In progress		

2. IQAC Composition and Activities

2.1 No. of Teachers   9

2.2 No. of Administrative/Technical staff   3

2.3 No. of students   3

2.4 No. of Management representatives   1

2.5 No. of Alumni   3

2. 6 No. of any other stakeholder and
    community representatives   2

2.7 No. of Employers/ Industrialists   2

2.8 No. of other External Experts   3

2.9 Total No. of members   26

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.   19   Faculty   9

Non-Teaching Staff   7   Alumni   3   Others   --

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✓]

If yes, mention the amount   -

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   39   International   --   National   2   State [ ]   Institution Level   37

(ii) Themes   Institution conducted and encouraged in organizing seminars and conferences at departmental and Institutional level.

2.14 Significant Activities and contributions made by IQAC

- KIRC – Kasturba Integrated Research Centre which was planned in 2013-14 and implemented in 2014-15. Inter-disciplinary research project between Bio-technology and chemistry departments is in progress.
- A 2-day National Seminar on 24th and 25th November 2016 and a one-day National Seminar on 9th December 2016 was held.
- Faculty Development Programmes were organized by IQAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Annexure - 1

2.15 Whether the AQAR was placed in statutory body   Yes   No

Management [ ]   Syndicate [ ]   Any other body [✓]

Provide the details of the action taken

Action plan was followed and accomplished

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	4			
UG	B.A – 3 B.Com – 3 B.Sc - 10			
PG Diploma	--			
Advanced Diploma	--			
Diploma	--			
Certificate	Add-on Course - 4			
Others	--			
Total	25			

Interdisciplinary				
Innovative	Financial Literacy Programme			

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG I yr. In CBCS mode PG - Semester 2 per year
Trimester	--
Annual	UG 2nd and 3rd year

1.3 Feedback from stakeholders*   Alumni [✓]   Parents [✓]   Employers [ ]   Students [✓]
(On all aspects)

Mode of feedback   :   Online [ ]   Manual [✓]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

| NIL |

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty   PG

Total	Asst. Professors	Associate Professors	Professors	Others
22	13	08	01	--

2.2 No. of permanent faculty with Ph.D.

| PG : 06   UG : 5 Aided ; 7 Un-aided; 1 Part-time |

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty | 2 | | -- | | 17 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	9	1
Presented papers	4	8	-
Resource Persons	-	1	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- e-class rooms

- updated infrastructure for teaching and learning

- Earn while you learn

- Faculty Development Programmes

- Club activities for experiential and creative learning

- Assembly – Inter-disciplinary learning

2.7 Total No. of actual teaching days

during this academic year

2015 : 186
2016 : 154

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, **Online Multiple Choice Questions**)

Dept. of English –
Paper I & II

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

3(Syllabus restructure)	4 (BOS)	1

2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise
distribution of pass percentage :   2015-16

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	62		19	22	3	71
B.Com	404	42	188	75	6	77
B.Sc	313	66	120	24	-	46

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Since our college is an affiliated college of Osmania University, we follow their guidelines

Annual Academic Audit is undertaken by Osmania University and Commissionerate of Collegiate Education , Government of Telangana .

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	3
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	3
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	3
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	2	--	--
Technical Staff	2	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Well equipped Library provided for pursuing higher education and research. Faculty is encouraged to pursue research and upgrade their qualifications. Participation and paper presentation in seminars is widely encouraged

KIRC unit of college facilitates research

Inflibnet has added world e-book library to its NLIST collection which enables 30 lakh books for its users through consortia.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1		3	1
Outlay in Rs. Lakhs			7,63,500/- (for 3 MRPs)	

3.4   Details on research publications

	International	National	Others
Peer Review Journals		25	11
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2016-17	UGC	7,63,500/-	--
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [ ]   Chapters in Edited Books [ ]

ii) Without ISBN No. [1]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [--]   DST-FIST [--]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

INSPIRE [--]   CE [--]   Any Other (specify) [--]

3.10 Revenue generated through consultancy `--`

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	2	--	--	--
Sponsoring agencies	--	Central, State Govt., & Private Agencies	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons `2`

3.13 No. of collaborations   International `2`   National `3`   Any other `2-MOU`

3.14 No. of linkages created during this year `--`

3.15 Total budget for research for current year in lakhs :

From Funding agency `--`   From Management of University/College `Rs.30,000/-`

Total `--`

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

`1 (PG`

`8`

3.19 No. of Ph.D. awarded by faculty from the Institution `--`

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | 30 | State level | 55 |

National level | 15 | International level | 22 |

3.22 No. of students participated in NCC events

University level | -- | State level | 06 |

National level | 03 | International level | 01 |

3.23 No. of Awards won in NSS:

University level | -- | State level | 01 |

National level | 01 | International level | - |

3.24 No. of Awards won in NCC:

University level | -- | State level | -- |

National level | 01 | International level | -- |

3.25 No. of Extension activities organized :

University forum | -- | College forum | -- |

NCC | 15 | NSS | 10 | Any other | * |

* Red Ribbon Club, Red Cross, Women Empowerment Cell

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Haritha Haram

- Swachh Bharath

- Orphanage visit by staff and students, Blind day.

- Supported demonetization by sending students to volunteer in Banks in the neighbourhood.

- Making of Green Ganesha and Bucket Immersion of Ganeshas was organized.

- Students volunteered to bring awareness of the Buddy Mobile Application of SBI.

- Awareness programme on Alcohol, Drugs, Smoking, Panmasala, Internet, Suicide and AIDS

- World Aids Day - Awareness programme

- An anti-drug awareness programme was conducted by an NGO group.

- Entrepreneur Club has its annual event and the proceeds are given to charity.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.85 acres			
Class rooms	51			
Laboratories	10			
Seminar Halls	2			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Fully Automated Library (NewGen Lib Software)

Total No. of computers in library : 17

Member of DELNET

Subscribed to NLIST-INFLIBNET

All staff members are registered to NDL (National Digital Library) Portal

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26,433	1,97,802	208	85,060	26,640	2,82,862
Reference Books	6,608	49,450	52	21,264	6,660	70,714
e-Books	1,38,521		--		1,38,521	
Journals	21		5		27	
e-Journals	6,328		--		6,328	
Digital Database	--	--	Math/Science		Math/ Science	
CD & Video	350		12		362	
Others (specify)						

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	326	6	74	3	--	15	20	--
Added		2	--	--	--	--	--	--
Total	326	8	74	3	--	15	20	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Skills for non computer students
- 100 MBPS Speed Internet Beam Connection
- 1 Lab with Internet facility
- Statistica software purchased

4.6 Amount spent on maintenance in lakhs :

i) ICT
49,219

ii) Campus Infrastructure and facilities
9,04,403

iii) Equipments
3,45,515

iv) Others
9,55,572

Total :
22,54,709

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- SC/ST/OBC students : Scholarships

- Earn while you learn

- Reservation according to norms

- Fee instalments

- Extension Lectures on various subjects are organized periodically

- Counselling for professional and personal issues

- College Magazine

- Remedial classes

- Industrial visits

- Care group for funding poor students fee

- Club activities enhance overall development

5.2 Efforts made by the institution for tracking the progression

University prescribed norms are adopted along with institutional assessment for tracking the progression of the students at regular intervals throughout the year. Dept. of English adopts continuous evaluation assessment.

Osmania University introduced CBCS system for UG I yr students. In this Scheme, students need to be evaluated with Internal Assessment as well as End Exam Test.

Every subject has Student Project work which is also evaluated.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2398	430	--	--

(b) No. of students outside the state

12

(c) No. of international students

2

Men

No	%
--	

Women

No	%
*	

* Women's College

Last Year						This Year					
General	**SC**	**ST**	**OBC**	**Physically Challenged**	**Total**	General	SC	ST	OBC	Physically Challenged	Total
598	479	47	1051	5	2180	506	489	50	1123	--	2168

Demand ratio   98%   Dropout %   2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Career oriented programmes are conducted for all the students

No. of students beneficiaries   1653

5.5 No. of students qualified in these examinations

NET   --   SET/SLET   --   GATE   --   CAT   --

IAS/IPS etc   --   State PSC   --   UPSC   --   Others   --

5.6 Details of student counselling and career guidance

At the time of admission students are counselled to take a course based on their aptitude and marks. Placement cell conducts career guidance extension lectures and seminars. MNC's explain their needs and what they expect from the students. Seminars and workshops on career guidance are conducted.

No. of students benefitted   810

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	385	217	12

5.8 Details of gender sensitization programmes

- Women Empowerment cell conducts gender sensitization programs.
- Capt.Jayasudha trains students in Yoga, Martial Arts, Judo etc.
- Talks are organized.
- SHE team interacted with students and gave guidelines on self protection.
- College provided a platform for the launch of "HAWK EYE" app by Hyderabad Police
- Seminar organized by US Consulate Members .

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 15 | National level | 09 | International level | -- |

No. of students participated in cultural events

State/ University level | -- | National level | -- | International level | 1 |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 01 | National level | | International level | -- |

Cultural: State/ University level | -- | National level | -- | International level | -- |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	13	21,705
Financial support from government	114	2,09,500
Financial support from other sources	13	1,41,190
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level ☑   National level ☐   International level ☐

Exhibition: State/ University level ☑   National level ☐   International level ☐

5.12   No. of social initiatives undertaken by the students   9

   *   Consumer Club, Sadhana – Statistics Dept., NSS, Red Cross activities, students volunteered in Banks assisting employees for Demonetization , Cashless transaction initiated by SBI on behalf of Government of India.

5.13 Major grievances of students (if any) redressed: As and when necessary action taken and redressed

Criterion – VI

6. Governance, Leadership and Management

6.1

> **VISION : AN INSTITUTION CREATING WELL-INFORMED, SELF-RELIANT AND CONSCIENTIOUS AGENTS OF SOCIAL CHANGE**
>
> **MISSION : EMPOWERMENT OF WOMEN THROUGH PROGRESSIVE LEARNING**
>
> **GOALS : VALUE BASED EDUCATION, CAREER-ORIENTED SKILLS, PERSONALITY DEVELOPMENT , SOCIAL AWARENESS**

6.2 Does the Institution has a management Information System

> YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> The College is affiliated to OU. However, add-on courses are offered to students of all the three years.
>
> As BOS members faculty plays an important role in syllabus framing and material production for the text books.

6.3.2   Teaching and Learning

> - College conducts inter-disciplinary activities.
> - Club activities enhance students creativity
> - Overall development is aimed at and achieved.

6.3.3 Examination and Evaluation

Examination and evaluation schedule is followed as per the Osmania University examination branch.. Practical exams and internal assessments are conducted according to Osmania University norms

6.3.4 Research and Development

We have established a research centre. Ongoing projects by faculty and students

6.3.5 Library, ICT and physical infrastructure / instrumentation

Fully equipped Digital Library, Member of DELNET, Subscription to NLIST-INFLIBNET, Registered with NDL Portal.

Fully furnished Auditorium

Wi-Fi enabled office

6.3.6 Human Resource Management

Job descriptions and roles are clearly defined. Attendance and timings are maintained through biometric system.

6.3.7 Faculty and Staff recruitment

Through proper selection process – the Selection Committee includes University and Management members, apart from Subject Experts.

6.3.8 Industry Interaction / Collaboration

Yes. English, Statistics, Biotechnology, Commerce Departments have MoUs & Collaborations.

6.3.9 Admission of Students

Being an aided and affiliated college admissions are as per Osmania University norms.

Criteria for admissions are based on Merit and Reservation policy, NCC, Sports, Ex-servicemen Quota, Differently abled quota etc

6.4 Welfare schemes for

Teaching	--
Non teaching	Festival Advance, Medical loan without interest
Students	First-aid , recreation activities, Assembly, career e-samachar , Care Group

6.5 Total corpus fund generated

Rs.14,66,263/-

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate of Collegiate Education	--	--
Administrative	yes	Commissionerate of Collegiate Education	yes	Private Audit

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ✓

For PG Programmes   Yes ☐   No ✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As we follow Osmania University examination and evaluation system, we cannot initiate any change. However, we voice our opinion in Departmental and Board of Studies meetings.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University encourages the institution to introduce additional courses apart from the regular curriculum.

6.11 Activities and support from the Alumni Association

Alumni Association provides scholarship for deserving students for academic purposes. They offer career guidance to the students and share their work experience.

6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher meetings are conducted as interaction between parents and teacher provides better guidance and support to students.

- This interaction helps teachers to counsel students.

- Some parents have also contributed to CARE fund which provides financial assistance to economically weak students.

- Suggestions given by parents are incorporated in our activities.

6.13 Development programmes for support staff

- Workshops
- Motivational lectures
- Training Programmes
- Support for improving their qualification

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Taking part in Tree plantation drives

- Active participation in Swachh Bharath campaign

- Discourage use of plastic

- Dug a Water harvesting pit to improve ground water level.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Counselling students before admitting them into various courses.
- Conducting assembly on every Monday, creating a sense of togetherness, awareness of news, thoughts to ponder.
- All the students benefit through various department inputs in the assembly.
- Assembly provides a platform to unite UG and PG students and faculty in enhancing their knowledge.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

> The plan of action taken during the previous year has been implemented.
>
> KIRC is actively involved in ongoing research projects by students and staff.
>
> Monday Assembly
>
> Club activities
>
> Extension Activities

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> All the activities in the college have an underlying philosophy of serving the society.
>
> The institution has adopted a proactive stance in propagating and participating enthusiastically in initiatives taken by Government of India and State Government such as Swachh Bharath, Haritha Haaram etc.
>
> The students volunteered in assisting the banks during demonetization and also in creating awareness about moving towards a cashless society.
>
> Experiential learning is facilitated through club activities which helps in honing leadership skills and inculcating team work leading to better inter-personal relations.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> - The campus is eco-friendly
> - Use of plastic is discouraged
> - Tree plantation (Haritha Haram)
> - Water harvesting
> - Efforts for carbon neutrality
> - Encouraged making of Eco-friendly Ganesha
> - Bucket immersion of Ganesha

7.5 Whether environmental audit was conducted?   Yes   No ✓

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Career counselling is given to students through Workshops and Guest Lectures at regular intervals.
>
> Feedback is collected from companies which come for campus drives. This feedback is used to help us equip the students with necessary skills for employment. The increase in this year's job placements is a reflection of this exercise.

8. **Plans of institution for next year**

> KIRC – Kasturba Integrated Research Centre – encourage more number of research projects to be taken up.
>
> Proposal to conduct a International seminar.
>
> Clubs to conduct inter-collegiate events
>
> Proposal to start Post Graduate Course in English

Dr.A.DAYAMAYI

Coordinator, IQAC   *Dr.A.ANITA REDDY*

                                                                            Chairperson, IQAC

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2.14 Significant activities and contributions by IQAC :

IQAC in our college has been actively involved in a holistic enhancement of the college by contributing to the overall development of the entire college by conducting various programs for students, faculty as well as the non-teaching staff. Our staff and students also contribute to the society by participating in community services like visiting orphanages, conducting special Olympics for mentally physically challenged children and by contributing in kind and cash to the needy through CARE group.

In support of Demonetization, our Principal, Staff and Students volunteered to assist the bank employees. NSS and NCC Cadets played a pivotal role in the need of hour.

2.15 Plan of Action :

Faculty is encouraged to participate and present papers in their subject related seminars and workshops. The college pays the registration fee for the participants.

Faculty involved in upgrading their qualification and pursuing Minor and Major Research Programmes are provided with the necessary provisions and facilties.

UGC Minor Research Projects were **sanctioned** to three faculty members this year.

Non-teaching staff are trained in their respective jobs as and when needed. Provides excellent infrastructure to carry out their work smoothly.

Students are our main focus. Keen interest is taken to enhance quality education and bring about all round development through curricular and extra-curricular activities.

Add-on certificate courses are conducted for First, Second and Final year students based on their need.

First year – Personality Development and Communication Skills

Second year – "Flash" – Animation Course, Bio-Stats

Third year – Employability Skills

Field trips in their respective subjects.

General Assembly for staff and students on every Monday has a tremendous response. It enables a common platform for both faculty and students to collectively work and share their views and enhance their knowledge in various fields. Every department

gets a chance to conduct the assembly proceedings which enables them to showcase the nuances in their respective subjects.

The clubs which were formed during the previous academic year are in progress conducting various institutional and state level activities.

Interaction with eminent personalities from industry and social activists

Community connect through NCC, NSS, Red Cross and Gender Desk

Conduct of inter-disciplinary programmes.

Literacy, Cultural and Sports activities planned throughout the academic year

Various Faculty Development Programmes are conducted for the staff

Staff participated in UGC Orientation Programmes and Refresher Courses.

Faculty formed "Care Group" for the economically backward students. Money is collected from teaching and non-teaching staff, students, retired faculty and well-wishers. An equal amount is given by the Management as Matching Grant and is utilized for paying fee.

Club activities which facilitated experiential learning have shown good results in the students' performance. We also got a good feedback from the students for club activities and conduct of weekly assembly.

Truly following the vision of our institution, principal, faculty and students actively participated in spreading awareness of "go cash-less" campaign adopted by our Hon'ble Prime Minister Mr.Narendra Modi after he announced demonetization.

We wish to strengthen the same in the years to come.