



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	KASTURBA GANDHI DEGREE AND PG COLLEGE FOR WOMEN
Name of the head of the Institution	Dr.P.Sunita
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04027802416
Mobile no.	9100700545
Registered Email	kasturbapincipal@gmail.com
Alternate Email	iqackgcw@gmail.com
Address	West Marredpally
City/Town	Secunderabad
State/UT	Telangana
Pincode	500026

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Ms .G. Sunanda
Phone no/Alternate Phone no.	04027719641
Mobile no.	9912936524
Registered Email	kasturbapincipal@gmail.com
Alternate Email	iqackgcw@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://kasturbagandhicollege.ac.in/iqac/aqar17-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://kasturbagandhicollege.ac.in/iqac/AcadCalender18-19.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.1	2005	21-Sep-2005	20-Sep-2010
2	A	3.2	2012	21-Apr-2012	20-Apr-2017
3	A	3.33	2017	12-Sep-2017	11-Sep-2022

6. Date of Establishment of IQAC	18-Jan-2006
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7. Internal Quality Assurance System	
Quality initiatives by IQAC during the year for promoting quality culture	

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Aided Staff Salaries	State Government	2018 1	9048656
Dept. of Biotechnology	Minor Research Project	UGC	2018 1	84000
Institution	Construction of Women's Hostel	UGC	2018 1	1000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	9
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	29-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The main purpose of Management Information System is to improve the efficiency of college administrative activities. The MIS is used to store the Students data. It focuses on data collection, data entry, organizing and storing of data, processing and analyzing of the data and generating various reports. Yes, our institution has MIS implemented partially</p> <ul style="list-style-type: none">• Admission of the students in the college is with www.dost.cgg.gov.in (DOST). The admission form is available online. Students fill in the admission form and submit the same to the college. The online receipt and details of the students are collected and database is maintained by the college.• The students who are allotted seats in our college through DOST are allotted under Osmania University. These students are allotted unique numbers through university as Hall Ticket numbers and any correspondence is viewed through university website www.osmania.ac.in.• The students of our college follow the exam patterns and timetables allotted by Osmania University schedules. The Internal marks and the practical marks are updated through the college login in the official site www.osmania.ac.in/collegelogin.php. The faculty details and the subjects handled is updated per semester, then

the students examination application form (EAF) is filled in. The Hall tickets are downloaded for the examination. Any corrections or changes to be made regarding staff or students have to be done at EDP section of Osmania Univeristy. The students can check and print their results online by the official site. • The Administrative staff uses tools developed by the inhouse faculty for Transfer certificate, Salaries of the Faculty and Stores Record maintenance. • The students enroll themselves for scholarships through www.telangana.epass.cgg.gov.in and their details are maintained in the college. • Teaching and nonteaching staff biometric is maintained. • Students are provided additional support for various online services through esamachar desk. • Through Employees State Insurance Corporation (ESIC) [www.esic.in] the college updates the details of the eligible staffs and amount is transferred to the concerned account of the ESIC for the medical benefits of the staff. • The office deducts Employees Provident Fund (EPF) amount and transfers it to the employee's EPF account through www.epfindia.gov.in • The professional tax amount of the staff is deducted from the salaries and the details are updated through www.tgct.gov.in • All the records are maintained using Tally software under separate financial headings for auditing.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 The College being affiliated to Osmania University adheres to curriculum stipulated by the University. As per the Almanac given by the University, the College prepares an Academic Calendar in consultation with Academic Co-ordinators and Head of the Departments. A weekly schedule is prepared for each semester and the same is communicated to the students. At the beginning of the semester, Head of the Departments conduct a meeting where syllabus is discussed and workload is distributed among their staff. Classes are held according to the timetable under the supervision of respective departmental academic co-ordinators. Teaching plans are prepared by the faculty every semester. Subject-wise attendance register for students is maintained by each faculty, which enables the faculty to keep a track of the regularity of the students. Teaching

Dairies are provided to each faculty. They enter details relating to the subject taught by them on day to day basis. Teaching plans are written month wise, in the beginning of each month. Record of day to day teaching is compared with the plans by the Head of the Department at the end of the month. In case of discrepancy between the plans and classes held during the month, corrective action is taken in the following month, as suggested by the Head of the Department. Thereafter it is signed by the Principal. The teaching dairy is an appropriate record of the classes, tests, seminars, workshops, field trips conducted by the faculty. The faculty is provided with teaching aids like LCD projectors, models, pictures, charts, maps, laboratories with sophisticated equipment, internet access, smart board, well stacked library, e-journals along with neatly maintained classrooms, for effective delivery of curriculum. The departments also plan for field trips or industry visits for students to enable practical knowledge. The faculty enthusiastically adapt to innovative ways of teaching in addition to class room teaching through clubs and assembly; conducting exhibitions and workshops etc. To name a few, 1. The Department of Commerce, through Entrepreneur Club encouraged students to set up stalls of hand made products made by themselves, after the conduct of a workshop on "Business Plan Presentation" conducted by eminent faculty from NEN or ALEAP. 2. The Department of Physics and Electronics conducted an Exhibition with working/sample models like Drone which explains how a drone works , 3D-Hologram, Bladeless Fan. 3. The Department of Social Sciences organized a fest where students put up charts, posters, models and projects which reflected the importance and significance of respective discipline. 4. The Department of Microbiology conducted a theme based competition "Micorbial Hair Style" depicting structures of micro-organisms like bacteria, fungi, viruses etc. Therefore, curriculum, delivery and documentation is done through conducting/teaching students in class, through experiential learning and field trips. Documentation of the above is done in their respective teaching dairies and a record of each event conducted is maintained.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Digital Marketing	Nil	22/04/2019	40	Employabil ity	Ability to operate in a High Technology Environment

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	ENGLISH	30/07/2018
MSc	APPLIED STATISTICS	30/07/2018
BA	HPP	02/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HPP	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	24	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
EMPLOYABILITY ADVANTAGE	23/01/2019	464
EMPLOYABILITY SKILLS (MBA)	11/03/2019	100
PERSONALITY DEVELOPMENT	11/02/2019	550
FLASH ANIMATION COURSE	12/11/2018	400
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Summer Internship	112
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>1.4.2 Feedback is an integral part of the assessment process. College always encouraged feedback from all its Stakeholders in order to develop a system for conscious, consistent and catalytic improvement in the overall efficiency of the Institution. Feedback from students, parents, alumni and teachers are taken periodically since, it has a positive influence on the institution effectiveness. Students: Feedback from students is taken in formal and informal manner. Formal questionnaire is given to the students. They are expected to grade their teachers with respect to knowledge of the subject, regularity, student motivating capabilities and other parameters. Their feedback regarding the infrastructure, management, teacher student connect is also taken. Students are encouraged to voice their dissatisfaction informally with respect to faculty, services offered or infrastructure, or as and when they are subject to any kind of inconvenience. Their grievances are immediately addressed. The formal questionnaire is analyzed and corrective measures are immediately taken by the HOD/Principal. Suggestion boxes are placed in strategic areas in the campus. Students are free to give their suggestions as well. The boxes are opened by the Office Superintendent. The Principal and Coordinators read the suggestions and implement those which are conducive to the institution Teachers: The teachers give feedback of the students justifying how the</p>

internal assessment were graded, explaining the parameters for rewarding students work, in relation to seminars presented by them. They give suggestions to improve in areas in which the students are lacking, encouraging them to think creatively. This feedback is given from time to time and it acts as a motivator for the student as it is constructive, highlighting their strengths and weaknesses. This guides the students to be independent and self reflective learners. Parents: Feedback from parents is taken during Parent Teacher meeting at the end of each semester. Feedback from parents helps us to build strong relationships and encourages involvement in the students teaching learning and progress. Feedback from parents is taken, relating to their views on the institutional facilities provided to their child and their suggestions provide useful insights for the College. This feedback also reflects on the policies of the institution the parents are in favour of and the policies they don't support. Feedback from parents are analyzed and in the subsequent meeting, the Head of the Institution addresses their concerns and clarifies their doubts if any. Most students are first generation learners in our Institution. The need to orient their parents, relating to the challenges of the present day educational system, is on the Principal and the faculty of the Institution. Feedback is also an efficient indicator of their level of understanding the present day education system. Alumni: Feedback from Alumni is conducted by the Alumni Association in the college in the form of a formally designed questionnaire. The alumni are invited to the campus to deliver lectures/ seminars and their suggestions are considered for continuous development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2252	559	67	19	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
86	86	9	10	1	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring has become an integral part of the institution with students being in their transitional and transformational stage of their lives. Mentoring them has become an important prerequisite for their overall well being. The institution offers highly efficient mentoring system through which every student has access to their class incharge teachers who serve as their mentors. This system also emphasis to build human relationship. The faculty guides them with their studies and solves every problem impending their progress in the institution. Awareness and Support to needy students are referred to care group for financial assistance. Placement cell offers career counselling, motivating the students for higher studies in India and abroad. For the students who intend to get employed, counselling is arranged wherein Industry experts enlighten the students, regarding the needs of the industry. Mentors are assigned to monitor and guide students in each semester Guidance is provided to the students regarding the scope of program opted for at the time of admission. Personal and Psychological based counselling is provided to students on need basis. If Students seek Professional mentoring, the institution facilitates this by inviting Professional Counsellors/ Mentors on campus. The mentors' role is to help the mentee strengthen their abilities, recognizes their skills, abilities and interests and assist them in thinking through and accomplishing long term goals. A register is maintained by each mentor with the details of mentee, incorporating details of all interactions.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2811	86	1 : 33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
86	86	0	0	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.G.Srilatha	Lecturer	Research Ratna International Award 2019 for excellence in research paper entitled Collagensel (1607 1G/2G), Gelatinase A (1306 C/T), Stromelysin1 (1171 5A/6A) functional promoter polymorphisms in risk prediction of type 2 diabetic nephropathy.
2018	Dr. A. Dayamayi	Principal	Mahatama Gandhi Peace Award 2018, Telangana Citizens Council, NGO

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is done for every cadre – Students, Faculty and Non-teaching staff periodically. However, the period of evaluation differs between them. Students : Internal Evaluation is done for their curricular, co-curricular and extra-curricular activities. Internal evaluation of students is done through slip test, oral tests, classroom participation, quiz, group discussion, students' seminars, paper presentation in Seminars. Research Publications and Project works are encouraged and the best project is awarded a prize. Informally the students are assessed based on their level of participation in various clubs of the College, intra and intercollegiate competitions Literary and cultural competition are conducted annually. The periodicity of evaluation varies between one and six months. Faculty: Continuous Internal Evaluation is done on predesigned parameters like regularity to college, punctuality to classes, completion of syllabus, communication skills, ability to teach the subject. They are also evaluated in terms of their ability to improve their professional competence by attending orientation programmes, refresher courses, participation in seminars and conferences, paper presentation and publication or when they are invited as resource persons to deliver lectures, motivational speeches etc. The periodicity of evaluation is once every semester. Administrative/Non-teaching staff: Internal evaluation for this cadre is conducted by the Office Superintendent. It is done in an informal manner. The immediate superior oversees the work of the subordinators and counsels them as and when needed. In case of serious grievances the matter is taken up to the Head of the institution to be resolved.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar based on Almanac of Osmania University is prepared at the beginning of the year. This is communicated to all the Departments and is informed to students. A meeting is conducted by the Principal with the academic coordinator of the institution, Head of all Departments, Departmental Academic coordinators to discuss the Almanac. The Almanac specifies the dates on which the Departments are expected to conduct the internal assessment each semester. The date of commencement of final exam is also mentioned in the almanac. Head of all Departments formulate subject and faculty wise timetables which are displayed on the notice board for the students. Classes are held by the respective subject lecturers as per the almanac and individual time tables. Classrooms are allotted and arrangements are done for smooth conduct of classes and exams. Papers are evaluated and marks are uploaded in the website of the university. Any change in almanac is always communicated to the students by their respective class in charge teachers. Regularity to classes is a main criterion to write the internal exams. End semester exams: The classes are conducted and the faculty ensures entire syllabus is completed before the last date of instruction. Practical exams, end semester exam dates are notified on OU website and students are intimated the same. The academic calendar also includes holidays as per OU guidelines apart from teaching schedule and

commemorates important events like Science Day (February 28th), Women's Day (March 8th), Pi day (March 14th), Earth Hour (June 21st), Statistics Day (June 29th), CDFD (July 9th), Library Day (August 12th), CCMB Day (September 26th), World Aids Day (December 1st), Mathematics Day (December 22nd)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://kasturbagandhicollege.ac.in/igac/criteria2.6.1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://kasturbagandhicollege.ac.in/igac/criteria2.7.1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2	UGC	4.1	0.84
Minor Projects	2	UGC	1.4	0.55
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Advanced enzyme techniques (Bromolein Rennet) and their industrial application	Microbiology	09/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
TEACHING AND RESEARCH EXCELLENCE NATIONAL AWARD	Dr.M.SHALINI	IRDP	30/05/2018	NATIONAL AWARD

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
BUSINESS MANAGEMENT	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Clinical Nutrition and Dietetics	1	1.54
International	Biotechnology	5	3.4
International	Zoology	1	3.12
International	Microbiology	4	5.3
International	Computer Science	1	4.7
International	Hindi	1	4.2
International	MCOM	2	4.2
National	Clinical Nutrition and Dietetics	1	4.3
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	3
Computer Science	5
Sociology	2
MBA	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
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					the publication	citation
No Data Entered/Not Applicable !!!						
View Uploaded File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Purification And Characterization of Protease Produced by Bacillus subtilis MD2	Dr.Kusuma Dorcas	Asian Journal of Microbiology, Biotechnology Environmental Sciences	2018	13	14	Kasturba Gandhi Degree PG College for Women
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	41	8	7
Presented papers	1	10	1	1
Resource persons	1	1	1	4
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
FREE EYE CAMP	In collaboration with Sai Jyothi Optical	3	200
ANEMIA MUKT BHARAT (NUTRITION AWARENESS PROGRAM FOR ALL FINAL YEAR STUDENTS ON THE CAMPUS	Department of Clinical Nutrition Dietetics	2	300
SADHANA	Department of Statistics, Mathematics, Computer Science	10	100
Volunteered for walk to create	NSS	2	23

awareness about Women Safety.			
Swacchta hi Seva Cleaning of Hospital	NCC	1	40
Pink Ribbon Campaign for Breast Cancer	Ushalakshmi Brest Cancer Foundation (NCC)	1	35
National Integration Programme	Amir Peace Foundation	1	60
Helping the needy Senior citizens	In Collaboration with Dobara Foundation	1	40
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Platinum Book of World Record (Sports Event)	Excellence Award	Mayuri Arts	30
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FACULTY EXCHANGE	Dr.KUSUMA DORCAS	NA	3
FACULTY EXCHANGE	Dr.KUSUMA DORCAS	NA	1
FACULTY EXCHANGE	Dr.KUSUMA DORCAS	NA	2
RESEARCH	Ms.RAGINI, Ms.TRILOKYA, Ms.DIVYA	NA	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

		with contact details			
Internship	Statistical Analysis using R	National Sample Survey Office, Hyderabad	20/05/2019	19/07/2019	Ms.Ragini (MSCs)
Internship	Application of Statistics	NAARM	01/04/2018	01/08/2018	Ms. Poojitha Ms. Vaishnavi
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Disha Training Consultancy Services	09/07/2018	Employability Advantage classes for Final yr students	464
Faculty, Department of computer science, Kasturba Gandhi Degree PG College	12/11/2019	Flash Animation	400
Disha Training Consultancy Services	09/07/2018	Personality Development classes for I yr	550
Heartfullness Meditation	22/01/2019	Meditation Classes	250
Mindfulness Meditation Training association	02/02/2019	yoga Classes	200
DARSHIKA	21/08/2018	Depressed Distresses Suicide prone	40
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
18.5	18.48

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NewGenLib	Fully	3.1.4	2005

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	326	8	4	3	0	15	20	40	0
Added	0	0	0	0	0	0	0	0	0
Total	326	8	4	3	0	15	20	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
9.5	10.09	7.2	7.08

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution is well equipped with class rooms, labs, computers, library (UG and PG), sports complex, play ground etc., The regular upkeep of these facilities are done by inhouse electricians, technicians and system administrators. However, policies relating to infrastructure are taken by the Exhibition Society and the OGA (Osmania Graduates Association), since our institution is managed by them. Budget relating to labs, computers etc., are allocated by the society. In case of upgradation of any facility in the college, a note is prepared by the office superintendent. This is duly signed by the Principal and the note is sent to the Management members Chairman, Secretary and Treasurer for their approval. If they approve the proposal to upgrade, they will give their consent by validating the note with their signatures. Thereafter, the office will execute the needful. In case of high budget constructions, purchases or upgradation, the proposal will be put forth in the agenda among the matters to be discussed in the Governing body meeting. Discussion will be held, quotations will be procured from more than two sources and will be put forth before them. After due deliberations and discussions, a decision will be arrived at, and the Principal, with the help of the office superintendent shall do the needful. Management supervises from time to time. Committees are also formed to see to the upkeep of facilities like academics, sports, NCC, NSS, computer labs, infrastructure, and library. Lab assistants and attendants look into the maintenance of their respective laboratories. Hostel committee comprising of senior faculty and office superintendent ensures that it is well equipped and the inmates are comfortable.

<http://kasturbagandhicollege.ac.in/iqac/criteria4.4.2.docx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	POST METRIC SCHOLARSHIPS, Osmania Graduates Association, TRUST,	1649	9759730
Financial Support from Other Sources			
a) National	MERIT SCHOLARSHIPS	180	1800000
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skills	23/01/2019	550	DISHA TRAINING CONSULTANCY
REMEDIAL CLASSES	13/08/2018	99	DEPARTMENT OF COMMERCE
MEDITATION CLASSES	22/01/2019	250	HEARTFULNESS ORGANIZATION
YOGA	02/02/2019	200	MINDFULNESS MEDITATION TRAINING ASSOCIATION
PERSONAL COUNSELLING	10/09/2018	600	DARSHIKA
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	GUIDANCE FOR HIGHER EDUCATION	0	600	66	40
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	20

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Bharat Parv	State Level	6
Kumbamela	State Level	5
Brahmotasav	State Level	4
Chennai Festival	State Level	5
Himachal Pradesh	Local Level	5
MANAGEMENT MEET	Regional Level	300
Literary Cultural Competitions	Institution Level	120
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• Student Council comprises of representation of students in the college who work in partnership with principal, staff and other students and work in coordination towards efficiency of the institution. • Class representative of each class are elected by their fellow class mates. These elected students have leadership skills, affable and are popular. The team of elected representatives form the student's council. The final year student representatives play the role of leaders and guide the other members of the council. • The student coordinator (a staff member), Students Council, Principal, class teachers, Academic coordinators work as a team. • The student council undertakes enormous responsibilities. o The senior members ensure that the junior, new entrants are not subject to ragging. o They organize fresher's party, welcome them into the institution and the newly elected representatives are inducted into the council. o They undertake and assist the institution in organizing and conducting events throughout the year like intra college competitions, seminars, club activities, workshops, plan and implement activities like Haritha Haram, Swachh Bharath , outreach programmes, Celebrations of national festivals, organising weekly assembly, Annual literacy competitions. o They undertake responsibility on field trips, picnics and excursions etc.. • A well planned farewell party is organised for the final year students by the junior council members. Student council coordinators with Alumni association members, NCC NSS students undertake community service. They regularly visit old age homes, orphanages, help differently-abled children by providing them with

necessaries. It is an annual practice since many years the profits made out of Entrepreneur club are donated to these organisations through student council. • The IQAC special fee committee and library advisory committee have student representatives who are final year student council members. Most council members are also Presidents of clubs like Entrepreneur, Green club, Consumer Club, Literacy club, Maths club etc., • These clubs have coordinators who are faculty members. The faculty elects President and Vicepresident from the student council. The members sustain balance between the clubs and ensure smooth conduct of club activities on campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Kasturba Gandhi College for Women has been established in the year 1973 and was accredited by NAAC in the year 2005. As per recommendation of NAAC, an alumni association under the name "Reminiscence" has been registered in the year 2008 bearing the no: 1040. Since then the association is active and aspires to contribute in some form to its almatmater. Presently, it is a matter of pride for the college that 40 of its faculty fraternity is its alumna. These members constitute an alumni committee. President, Secretary, Treasurer are nominated and elected on seniority basis for the committee. This committee along with members shoulder the responsibility of alumni association. With the consultation of Management, Principal and Coordinators , an alumni meet is conducted annually where the alumnus of the college are invited. Information is communicated to the alumni through social media platforms, word of mouth, email, personal calls. The alumni event is chaired by the Principal and organized by the inhouse alumna. The auditorium is filled with invitees who eagerly and enthusiastically meet their peers, seniors , juniors , teachers and other support staff. They enquire about each other and share their experiences about the real world. The alumni association conducts several events like Guest lectures, Seminars, Awareness programs, Health camps for the benefit of present students. Alumni contributes in the form of money, Intellectual knowledge and work experience for the benefit and exposure of the students. Alumni members along with other staff of the college visit nearby orphanages and contribute stationery items like books, pens, pencils and also give food items like rice, snacks, fruits etc. on a regular basis. Most of the alumni members are also globally well placed and are an inspiration to the students. They express their appreciation for the way in which the institution has remarkably progressed and assure support whenever they visit the city.

5.4.2 – No. of enrolled Alumni:

3075

5.4.3 – Alumni contribution during the year (in Rupees) :

17400

5.4.4 – Meetings/activities organized by Alumni Association :

1. ALUMNI MEET REMINISCENCE ON 15/09/2018. 2. ORPHANAGE VISIT ORAL SCHOOL FOR DEAF AND DUMB , WEST MARREDPALLY ON 20/11/2018.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management has always been a means to

improve efficiency of educational service in our institution. Our institution is jointly managed by the OGA and the Exhibition Society. Management comprises of Chairman, Secretary, and governing body members. The Management, Principal, Vice Principal ensure smooth functioning by taking into relevance , the concerns of the faculty ,students , non teaching staff and other stakeholders. Practice I Ours was a partly aided institution since 1973 Many aided post in teaching were surrendered over the years. The Government of Telangana in the academic year 2018 to 19 announced that all aided institutions need to be privatized and the faculty there in, were to be redeployed in Government Institutions. In this context our institution was privatized. Most of the teaching and non teaching faculty who worked in unaided positions, since two decades suddenly had to adapt to this transition . The current management understood the problems and pressures imposed on the unaided Faculty, held meetings with them and agreed to support the staff to ensure the smooth change for the well being of staff and students. Practice II The College management considered and gave their approval to the proposals from the staff of the Department of Statistics and English to introduce two new PG courses of M.Sc Applied statistics and MA English to cater to the emerging opportunities in these two areas. The management held detailed discussions with the faculty of the respective departments on the infrastructure requirements and the long term viability of the courses before approving the proposal. The institution is structured in a manner where decisions are taken in consultation with the participation of the management and others related to the institution, be it, seminars, workshops, Annual day celebrations ,alumni meet, cultural events , fieldtrips and excursions, from the time of conception till conclusion.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development Osmania University frames the curriculum to be followed by all institutions affiliated to it. The College has faculty who are BOS members and assist the University in framing the curriculum. As per the needs/changes and requirements by the industry, the curriculum is revamped to facilitate easy job placements. Apart from this, to enhance the quality of students the college offers value added and add on courses. Students are encouraged to register online for certificate courses in their area of interest. Experiential learning is facilitated through departmental club activities. Each department has their respective head, and academic coordinator/coordinators who ensure that the curriculum is strictly adhered to by the faculty. The IQAC ensures that the head of all departments and academic coordinators are effective in implementing the curriculum by conducting periodical meetings.

Teaching and Learning

The IQAC facilitates Teaching and Learning activities necessary to enhance the quality of education. Faculty members improve their teaching by developing their content knowledge by attending National and International seminars, conferences, workshops, Refresher courses, FDPs. They have access to a lot of information which is disseminated to students in a manner which is conducive to their learning ability. The content is simplified and is made accessible to students through PPTs, exhibits and handouts. In order to orient faculty and students with subjects other than they are pursuing, subject related club activities are conducted by departments. Attending these events exposes a lay person to an understanding of a new subject. Field trips are mandatory. SWAYAM Coordinator ensures students register online into certificate courses .Students are encouraged to present seminars at different forums and their overall performance is continuously evaluated through internal assessments as per the guidelines of OU. Project works are assigned under the guidance of faculty. An assembly is conducted weekly where in students of each department present a topic of relevance to the gathering apart from weekly news. This encourages the audience of students, faculty to learn new and emerging concepts. An important highlight of this weekly assembly is the rendition of National Song "Vandemataram" at the beginning and concluding the session by the National Anthem "Jana ganamana" ensuring the spirit of patriotism among all present.

Examination and Evaluation

I) Examinations are conducted by the Osmania University. Internal Assessments are conducted twice per semester. Final exams are conducted once at the end of each semester. Academic coordinator is over all incharge. She coordinates with the university, head of departments and coordinators of each department in the college and ensures smooth conduct of the exams. II) Invigilators who are faculty members are given their duties and Instructions to conduct the exam ensuring no malpractices takes place. III) Internal assessments are evaluated by the faculty in the college where as

the final examination is evaluated online by the University as per University norms. Internal assessments constitute 20 marks of the overall score and final exam constitutes 80 marks. IV) Remedial classes are conducted each year. Communication classes are specially organized for students. Their performance is continuously evaluated through oral and written tests. Informal evaluation is done in the classrooms through Quiz, Group discussions, Student slip tests. Students are advised individually to work towards their academic progress

Research and Development

With an objective to nurture research culture in the college, Kasturba Integrated Research Centre(KIRC) was established. Faculty and students are encouraged to undertake minor and major research projects. This research centre aims at providing distinctive and distinguishing educational experience to students. This objective will enable students to compete with others and this inturn will enhance their academic performance.

Human Resource Management

Human resource Management in the institution aims at attracting, developing, retaining and motivating faculty - both teaching and non-teaching, in order to achieve institutions objectives. The Management and Principal ensure that the recruitment is done on a fair basis. Teaching faculty are inducted into the institution after selection process, is conducted by a properly constituted Selection Committee. Selection Committee constitutes of subject expert, Principal, Management member, University Representative and Head of the Department. Selected Candidate is given the appointment order. Thereafter, the Head of respective departments orient the new Faculty with the rules, regulations of the institution. Remuneration and job descriptions are clearly specified. Practices are followed by senior faculty to identify the strengths and weakness of each faculty member. Feedback mechanism from the faculty also highlights the expectations they have from the institution. Adequate incentives in the form of pay, leaves, career enhancement opportunities are

provided to enhance their level of job satisfaction. They are inturn motivated to contribute their unique and valuable skills to the institution. Non Teaching staff are employed by the Office Superintendent, if the applicants are competent, after consultation with the Management and Principal. They are oriented with the rules of the institution. To ensure effectiveness and smooth functioning of the institution teaching staff and non-teaching staff work in coordination. Rules pertaining like dress code, leave rule (Casual Leave, Earned Leave, Medical Leave etc.), Maternity Leave benefits are explained to the new recruits. Faculty are entitled to summer vacation pay after their first year of service in the institution. Faculty are entitled to vacation as specified in the university almanac. Faculty attending FDP, seminars and workshops are treated as on duty for the said period.

Industry Interaction / Collaboration

MoU's with reputed organizations are entered into to enhance industry, Institute, interactions. Through MoU's we have ensured quality education. Skill based workshops, addoncourse, internships, industrial visits are regularly conducted.

Admission of Students

Admission of students into the institutions is regulated by the Government of Telangana through their official website DOST. Students apply online and are allotted an institution based on their percentage of marks, choice of the institution they specify in the online application form. The office and senior faculty of the college scrutinizes the applications and directs the candidates to pay the fee. There after an orientation is given to all students about the institution by the Principal, respective Head of departments. Certain percentage of students apply for scholarships. Students are given admission as per Government norms and also under Sports and NCC category.

Library, ICT and Physical Infrastructure / Instrumentation

Library : The College UG Library is using New Gen Library Software (Version 3.1.4) and is fully automated. It is used for charging, discharging, Technical processing of books etc., There are 17 computers available in the

Library. Out of which 10 systems are kept in Information Resource Centre with Internet facility to browse for staff and students. Two Systems for OPAC (Online Public Access Catalogue) to search the call number of the books available in the library. Two client systems and one server system. All books in the library are barcoded. Students Library cards are also barcoded. New books/journals are purchased to update the library. In addition to this each department has its own library facility . ICT : The college regularly takes care of maintenance of computers , enhances the Internet connectivity facility and power backup facility for laboratories. Physical Infrastructure / Instrumentation : The college takes care of up keep and maintenance work with respect to infrastructure on the basis of departmental requirements, Fire safety, CCTV cameras. Science departments are sanctioned adequate amount of money for instrumentation in the beginning of the year which they can utilize as per their requirements. Special funds are sanctioned for larger expenses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The college official mail-id is used for any notifications to/from external bodies like University, UGC. Internally a social networking site, Whatsapp, with the Principal ,VicePrincipal and all the Faculty members of the college are part of this group. The Principal and VicePrincipal of the college post the important messages through the group.</p>
<p>Administration</p>	<p>Admission of the students in the college is with eGovernance system www.dost.cg.gov.in. The admission form is available online. Students fill in the admission form and submit the same to the college. The online receipt and details of the students are collected and database is maintained by the college. ? The Administrative staff uses tool developed by the in house faculty for Transfer certificate, Salaries of the Faculty and Stores Record maintenance. ? The students enroll themselves for scholarships</p>

	through www.telangana.epass.cgg.gov.in and their details are maintained in the college. ? Teaching and nonteaching staff biometric is maintained. ? Students are provided additional support for various online services through e samachar desk.
Finance and Accounts	Through Employees State Insurance Corporation (ESIC) [www.esic.in] the college updates the details of the eligible staffs and amount is transferred to the concerned account of the ESIC for the medical benefits of the staff. ? The office deducts Employees Provident Fund amount and transfers it to the employee's EPF account through www.epfindia.gov.in ? The professional tax amount of the staff is deducted from the salaries and the details are updated through www.tgct.gov.in ? All the records are maintained under separate financial headings for auditing.
Student Admission and Support	The students who are allotted seats in our college through DOST are allotted under Osmania University. These students are allotted unique numbers through university as Hall Ticket numbers and any correspondence is viewed through university website www.osmania.ac.in .
Examination	The students of our college follow the exam patterns and timetables allotted by Osmania University schedules. The Internal marks and the practical marks are updated through the college login in the official site www.osmania.ac.in/collegelogin.php . The faculty details in their concerned subjects handled is updated per semester, then the students examination application form (EAF) is filled in. The Hall tickets are downloaded for the examination. Any corrections or changes to be made regarding staff or students have to be done at EDP section of OU. The students can check and print their results online by the official site.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

No Data Entered/Not Applicable !!!

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Financial Planning with reference to Budget	English Communication	09/02/2019	09/02/2019	48	30
2019	Company's Act 2013 GST. Inter Collegiate event	Email Etiquettes	27/02/2019	27/02/2019	30	30
2019	Happy Work Place	Nutrition and Importance	06/03/2019	06/03/2019	50	40
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	85	2	48

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, STAR HEALTH INSURANCE, ESI, EYE CAMPS	EPF, ESI, EYE CAMP, FESTIVAL LOAN, VEHICLE LOAN	LIFT , WATER, FIRST AID, INCINERATOR, WHEEL CHAIR, EYE CAMP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is conducted each year by M/S.Satyanarayana and Co. All statement of accounts along with the IT returns are submitted to Income Tax Department. External Audit is also conducted by AG Office Authorities. The last audit was conducted in the month of January 2019 from the period 2007 to 2008 to 2017 to 2018. A formal report was issued stating that almost all formalities were complied with.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

2079704

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	No	Nil
Administrative	Yes	A.G.OFFICE	Yes	PRIVATE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are regularly invited to college and the respective class in charge faculty interacts with them and informs them about their daughters progress, attendance in academic, co-curricular and extracurricular activities and the marks they have secured in their internal assessments are mentioned to them. • Most parents also have permissions to interact with the teacher as per their convenience. • Parents of differently abled children have requested for special privileges and this was always taken into consideration by our institution. • In certain cases parents request HOD's to counsel their daughters and the needful is done.

6.5.3 – Development programmes for support staff (at least three)

1. Department of Clinical Nutrition and Dietetics conducted a session on "Importance of Nutrition " and advice them as and when they approach. 2. Support staff are encouraged to pursue their education through distance mode and are given flexibility in availing leaves or office timings. 3. A oneday activity on Email etiquettes was given to the support staff by Mr.Austin from Disha , Corporate Trainers 4. Experts are called for training the support staff in order to enhance their communication skills

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduced PG Courses (M.Sc. Applied Statistics M.A English) 2.Hostel with full fledged facilities. 3. Students enrolled in Certificate Courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit	No
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6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
GENDER SENSITIZATION	24/01/2019	25/01/2019	1100	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Usage of LED bulbs 2. Rain water harvesting pits. 3. Haritha Haram Planting of trees. 4. Encourage use of Cloth bags. 5. Solar Lamp by Physics Department 6. Avoiding usage of Plastic in College Premises 7. Overflowed water directed to plants. 8. Encourage use of eco-friendly Ganesha Idols. 9. Bucket Immersion of Ganesha Idols. 10. Pollution free Diwali.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	Yes	2
Rest Rooms	Yes	1
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	0	08/02/2019	8	ONLINE EVALUATION OF UG PG EXAMS OF OSMANIA UNIVERSITY	NIL	40
2018	1	0	08/07/2018	3	UGCNET	NIL	500

2018	1	0	15/07/2018	3	TS SET	NIL	500
2018	1	0	30/09/2018	3	TSLPRBT	NIL	500
2018	1	0	16/04/2018	2	TS POLYCET	NIL	500

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Distribution of Books Written by Swami Vivekananda	28/03/2019	29/03/2019	800

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college has an Environment Club inaugurated in the year 2013 and has been taking up many initiatives to make the campus eco-friendly. 1. The club conducts the annual "Haritha Haram" program a Telangana govt. initiative. It has been conducted five years in a row. The program's initiative is to increase the green cover in the campus. Every year after the program the students are given an awareness program about the same and Each One must Plant One" concept is encouraged. 2. The club also conducts the annual Eco-friendly Ganesha stall by selling clay Ganesha idols to the students and staff of the college at subsidized rates. This brings about an awareness among people and they also educate others on the importance of buying clay Ganeshas. This program is followed by Bucket Immersion of the idols. It is important to safe guard the lakes in the city from chemicals and Plaster of Paris (POP). 3. The students of the environment club periodically educate the common people regarding the segregation of dry and wet waste and the importance of it. The posters regarding the same has been put up in the campus. The waste produce of the college campus is segregated as dry and wet waste. 4. The club conducts annual competitions for the students on environmental awareness topics. 5. The club conducts regular 'Swachh Bharat Abhiyan "program and clean drive campus programs. The college was also awarded the "Swachh Campus" from the GHMC (Greater Hyderabad Municipal Corporation). 6. The college is changing the tube lights and bulbs to LED lights. More than 50 of the lights were changed to LED bulbs. The students are instructed by all faculty of the college to switch off all the fans and lights before they leave the room as to conserve the energy. 7. The rain water harvesting pits are revived before the rainy season so as to ensure increase in the ground water level.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://kasturbagandhicollege.ac.in/iqac/criteria7.2.1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The one major area in which the institution has made progress over last year is "ACADEMICS". In accordance with the norms of the Government of Telangana, students seeking admission into colleges apply online through www.dost.cgg.gov.in. The government reserves the right to allot a college as per certain specifications. This has been a disadvantage since, unlike earlier years the institution has no access to choose its students. Most students are now from rural areas and although they have secured high percentage of marks, they lack proficiency in English, self confidence, skills needed to be employed which are important parameters in today's academic setting. Osmania University has implemented the choice based credit system from the academic year 2016 to 17. Transition from the annual mode to semester mode was a challenge. The university curriculum contained subject related syllabus DSC (Discipline Specific Course), DSE (Discipline Specific Elective) and other courses like AECC (Ability Enhance Compulsory Course), SEC (Skill Enhancement Course), GE (Generic Elective). Thorough understanding of the above within a span of 4 months was a challenge to the students, some of them also being first generation learners/students. Orientation for parents to understand the academic challenges faced by their children, motivational talks to students, value addition courses like Language Proficiency, Soft skills, Personality Development and Employability Advantage etc., are undertaken each year. Field trips and club activities contributed to their learning experiences, Need based counseling is given. Yoga and meditation classes are held for students to de-stress. The faculty were deputed by the institution to attend workshops, seminars organized by the university to orient them with new subjects and techniques to cope with the CBCS. The efforts have witnessed a steady improvement last year. There was a decline in student drop outs and the all round development of students was evident as they won awards for paper presentations, cultural events, etc., Students now, can successfully cope with their academic challenges with the support and guidance of faculty committed to the vision and mission of the institution. To name a few: • Ms.Nikitha of B.A won second prize in the State Level Elocution competition held at chanderghat, GHMC. • Ms.Nikitha and Ms.Sudha have won Prize in Essay Writing and Elocution conducted by Andhra Bank as part of Vigilance week celebrations • Ms.Ramya and Ms.Zehra from Department of Sociology have published papers in Journals. • Ms. Prashitha and Ms.Neharika from Department of Biotechnology have published papers in Journals. • Ms.Amrutha Goutam secured 45th rank in CPGET. • Ms.B.Jayasree secured 6th rank in JNTUH. • Ms.Sharanya secured 20th rank in SVUCET. The institution aims at providing equal significance to all quality parameters since higher education is a multifaceted venture. This aim is in sync with the vision and mission of the institution.

Provide the weblink of the institution

<http://kasturbagandhicollege.ac.in/igac/criteria7.3.1.pdf>

8.Future Plans of Actions for Next Academic Year

8. Future plans In view of the vision and mission of the institution, future plans aim at empowering our students with the holistic approach towards education. The institution has made considerable progress in translating the vision of the institution. However, in order to create conscientious, confident students, the following future plans have been formulated : 1. Academic plans • Encourage more students to enroll in certificate courses • Internships in prestigious organizations • Research orientation to be given to faculty and students • E-content development by faculty to be encouraged • LMS facility to be

acquired by the institution • Science Departments are advised to apply for DBT Star Scheme • Conduct more seminars 2. Extra-curricular plans • Instituting Women Empowerment Cell to focus on areas of legal literacy, financial literacy, women self protection, emotional and physical well-being (tackle nutritional deficiencies etc). • Introduce compulsory Yoga and Meditation classes • To encourage NSS and NCC departments to engage in more activities 3. Community Connect • To prepare a comprehensive village development plan by adopting villages • Encourage students to participate in activities conducted by Red Cross Society 4. Sustainable campus initiative • To generate energy by installing Solar panels • To cultivate an organic vegetable garden in campus • To set up a virtual reality laboratory